



## TAPOVAN SCHOOL

Near Koppa Gate, Harpanahalli, Jigani, Bangalore 560105.

Email: tapovanschool@gmail.com

Web Site: www.tapovanschool.com

+91 (80) 27809555, +91 (80) 27960356, +91 9880094348

Affiliated to Council for Indian School Certificate Examinations (CISCE)

Code No KA 322

Affix Photo

Admission No

School DISE No

29200410303

Please fill the application form in CAPITAL letters only. The application form is invalid without the signature of the parent / guardian. Submission of the application form does not mean granting of admission. The date of birth and the spelling of the pupil's name should be according to the previous school's records. The certificate from the previous school stating the date of birth and the progress report / transcript of the last examination appeared is mandatory. The registration fee is non-refundable. It is the responsibility of the parent/ guardian to intimate to the school in writing if there are any changes in the details provided in the application form. Approved visitors must be 18 years and above.

1. Name of the Student  
(in Capital Letters)
2. Father's Name
3. Mother's Name
4. Guardian's Name

	Occupation		Qualification	
	Occupation		Qualification	
	Occupation		Qualification	

Address for  
correspondence

Door No	Street	Village / Town	Hobli	PIN

Date of Birth

Place of Birth

Contact Number  
EMail


Blood Group

Vaccinated

Yes		No	
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Aadhar No

Child DISE No

Student Bank Account No

Bank Name & Branch

IFSC Code

Class admitted to

Sex:

Male

Female

Mother Tongue

Class to which admission sought		Last School Studied		Last Class Studied	
Reason for leaving previous school					
1st Language		2nd Language		3rd Language	

Nationality				Religion			
Caste				Sub-Caste			
Reservation Category (Attach Relevant Document)	SC	ST	BC	PH	Ex-Service	Sports	Others
Name of Brother & Sister with details							
Name	Age	Class	School / College			Place	

Academic and Extra-Curricular Profile (Attach the copies of certificates)

#### RULES & REGULATIONS

• Admission is confirmed only after submitting the required certificates at the time of admission and they should be kept with the School till the completion of the course. The list of certificates required are made available with the Admissions Co-ordinator and Principal. • School schedule, timings and holidays may be changed as per the convenience of the academic programmes from time to time. • Students are responsible to the institution's administration for their conduct both in and outside the school. No student is allowed to go out of class room during the class hours. • Irregular attendance, negligence of home-work, disobedience and disrespect towards teachers and other reprehensible behaviour may entail dismissal from school. • Fee should be paid on or before the due date, the details of which are made available with the students Counsellor / Principal. • The student shall be deemed to be on rolls officially till a withdrawal application to the Principal is submitted by the parent. • The management shall not be responsible if any mishap happens in the educational tours or picnics. Strict security measures are taken for tour & picnic purpose. Educational tours and picnics are optional. The management will not be responsible for any mishap that takes place in such case. • No person is allowed to meet students under any circumstances unless an authorisation letter from the parents is given. • Parents are not allowed to interfere in the administrative affairs of the school. However, they can directly discuss with the Principal, in case of any problem with prior appointment. • Students are prohibited from bringing valuables in the form of ornaments/heavy purses etc., to the School. The institution will not be responsible for any loss. • Parents/ Guardians are restricted from entering the class rooms / labs / library during the School hours. They shall in no way hinder the curriculum of the School or of the child whatsoever. • Evening preparatory / study classes that are conducted beyond Govt. prescribed School timings are organized in the best interest of the Student's academic progress. if the Student does not wish to attend these classes the parent should intimate the principal in writing. • Fee once paid will not be refunded under any circumstances. • Medium of Instruction will be English only.

#### DECLARATION BY THE STUDENT

I hereby declare that I have gone through all the rules and regulations mentioned in the application and I clearly understood them and I solemnly declare that I will abide by the rules and regulations of this institution currently in force and formed from time to time.

Date

Signature of the Student

#### DECLARATION BY THE PARENT

I, \_\_\_\_\_ Father / Mother / Guardian of \_\_\_\_\_ hereby declare that I have gone through all the rules and regulations of this institution. I shall be responsible for his / her good conduct and I will withdraw him / her from the school if the authorities feel his / her attendance / performance / conduct is not to the satisfaction of the rules of the school. I will be legally liable for the acts of my son/ daughter. I will pay the entire fee, I owe to the school as decided by the management. I accept the terms and conditions laid down by the institution for the fee structure. I am aware of the deduction and refund formalities of the fee. After satisfying myself with the facilities, conditions and rules / regulations of the school I am willingly admitting my child. The school shall not be responsible for the outside campus behaviour. If my ward leaves from the campus without permission of the campus administrative authorities, I will not hold the school authorities responsible and I shall bear the responsibility. I am informed that such an action on the part of the student may result in the expulsion of the student from the campus.

#### RESERVATION/ADMISSION CANCELLATION PROCEDURE

I accept the terms & conditions laid down by the institution for the fee structure

•IF THE STUDENT DOES NOT JOIN WITH ANY REASON RESERVATION FEE Will NOT BE REFUNDED

Signature of the Guardian

Signature of Father

Signature of Mother

Approved by Principal

Terms of Payment

The fee is payable in two terms every year. The first instalment is payable at the time first joining the school on or before 1st of June. The second instalment is payable on or before 10th December, any late payment attracts fine and is as decided by the management from time to time. Dues outstanding for more than three months terminates admission.

Mode of Payment

Fee can be paid in cash or Bank DD. Fee also can be paid into "Tapovan School Collection Account", Account No 128800101002306 with Corporation Bank, Nisarga Layout, Jigani, Bangalore IFSC Code: CORP0001288. Only tuition fee and other fee can be paid into this account. Fee payable to vendors like Book Seller, Dress Maker etc should not be credited into this account. Office time for collection of fee is from 9.30 AM to 12.30 PM